Discover the supports, context and culture the Advancement organization offers.

ADVANCEMENT COMPETENCIES
Become familiar with the competencies and skills required to successfully perform your role. Complete your required training and THEN discuss the additional learning with your supervisor.

ROLE BASED COMPETENCIES
Understand the structures, compliance and organizational supports at UC San Diego.

UC SAN DIEGO COMPETENCIES
Discover the supports, context and culture the Advancement organization offers.

EQUITY, DIVERSITY AND INCLUSION COMPETENCIES
Build your skills and understanding of equity, diversity and inclusion related to your role, the culture of Advancement and the university principles of community.

Complete your required training and THEN discuss the additional learning with your supervisor.
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UC SAN DIEGO COMPETENCIES
Understanding the structures, compliance and organizational supports at UC San Diego.

UC SAN DIEGO ADVANCEMENT ONBOARDING TRAINING

TO ACCESS TRAINING SESSIONS: LOG INTO UC LEARNING WITH YOUR AD CREDENTIALS AND SEARCH FOR THE TITLES BELOW

SUPERVISOR: DATA AND FUND SERVICES

ESSENTIAL LEARNING
- SUPERVISING AT UC SAN DIEGO
- STAR: GIFT FUND DASHBOARD

ADVANCEMENT COMPETENCIES

ADVANCEMENT OPERATIONS AND CAMPAIGN

ESSENTIAL LEARNING
- ADVANCEMENT: EMPLOYEE ORIENTATION
- ADVANCEMENT: DATA CONFIDENTIALITY TRAINING
- ADVANCEMENT: UNDERSTANDING PROSPECT DEVELOPMENT SERVICES FOR FUNDRAISING
- ESP: 101 CONSTITUENT RECORDS
- ADVANCEMENT: SERVICENOW
- ESP: REPORTS OVERVIEW
- HIPAA COMPLIANCE FOR ADVANCEMENT
- ADVANCEMENT: ATHLETICS COMPLIANCE TRAINING

ADDITIONAL LEARNING
- ESP: BARTS OF PROSPECT MANAGEMENT FOR FUNDRAISING
- ESP: EVENTS CREATION and UPDATES (specific ESP access required)

ADVANCEMENT: EMPLOYEE ORIENTATION
- UC SAN DIEGO NEW HIRE ORIENTATION
- COVID-19 PREVENTION
- UC CYBER SECURITY AWARENESS TRAINING
- INJURY AND ILLNESS PREVENTION

ADDITIONAL LEARNING
- FERPA: CONFIDENTIALITY OF STUDENT RECORDS & PRIVACY RIGHTS

UC SAN DIEGO COMPETENCIES
Understanding the structures, compliance and organizational supports at UC San Diego.

EQUITY, DIVERSITY AND INCLUSION COMPETENCIES
Build your skills and understanding of equity, diversity and inclusion related to your role, the culture of Advancement and the university principles of community.
Complete your required training and THEN discuss the additional learning with your supervisor.

ESSENTIAL LEARNING
- WORKPLACE DIVERSITY, EQUITY AND INCLUSION IN ACTION
- SESSIONS 1-5 IMPLICIT BIAS ONLINE
- COMPLIANCE BRIEFING: UC ETHICAL VALUES AND CONDUCT
- UC PREVENTING HARASSMENT AND DISCRIMINATION
- GENDER RECOGNITION: A FOCUS ON TRANSGENDER, NONBINARY, AND INTERSEX AWARENESS

ADDITIONAL LEARNING
- BUILDING INCLUSIVE TEAMS
Discover the supports, context and culture the Advancement organization offers.

**ADVANCEMENT COMPETENCIES**
Discover the supports, context and culture the Advancement organization offers.

**UC SAN DIEGO COMPETENCIES**
Understanding the structures, compliance and organizational supports at UC San Diego.

**EQUITY, DIVERSITY AND INCLUSION COMPETENCIES**
Build your skills and understanding of equity, diversity and inclusion related to your role, the culture of Advancement and the university principles of community. Complete your required training and THEN discuss the suggested learning with your supervisor.

**ROLE BASED COMPETENCIES**
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**SUPERVISOR: FUNDRAISING**

**ESSENTIAL LEARNING**
- Supervising at UC San Diego

**ADDITIONAL LEARNING**
- Supervisory Laboratory

**ESSENTIAL LEARNING**
- Advancement: Employee Orientation
- Advancement: Confidentiality Training
- ESP: 101 Constituent Records
- Advancement: ServiceNow
- Advancement: Understanding Prospect Development Services for Fundraising
- ESP: Basics of Prospect Management
- ESP: Reports Overview
- Advancement: Athletics Compliance Training
- HIPAA Compliance for Advancement

**ADDITIONAL LEARNING**
- FERPA - Confidentiality of Student Records and Privacy Rights

**ESSENTIAL LEARNING**
- UC San Diego New Hire Orientation
- COVID-19 Prevention
- UC Cyber Security Awareness Training
- Injuries and Illness Prevention

**ESSENTIAL LEARNING**
- UC Preventing Harassment and Discrimination
- Sessions 1-5 Implicit Bias Online
- Workplace Diversity, Equity and Inclusion in Action
- Compliance Briefing: UC Ethical Values and Conduct
- Gender Recognition: A Focus on Transgender, Nonbinary, and Intersex Awareness

**ADDITIONAL LEARNING**
- Building Inclusive Teams
UC SAN DIEGO ADVANCEMENT

ADVANCEMENT OPERATIONS AND CAMPAIGN

ONBOARDING TRAINING

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ADMINISTRATIVE SUPPORT

ROLE BASED COMPETENCIES
Become familiar with the competencies and skills required to successfully perform your role.
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ADVANCEMENT COMPETENCIES
Discover the supports, context and culture the Advancement organization offers.

UC SAN DIEGO COMPETENCIES
Understanding the structures, compliance and organizational supports at UC San Diego.

EQUITY, DIVERSITY AND INCLUSION COMPETENCIES
Build your skills and understanding of equity, diversity and inclusion related to your role, the culture of Advancement and the university principles of community.
Complete your required training and THEN discuss the additional learning with your supervisor.

ESSENTIAL LEARNING
- ADVANCEMENT: CONFIDENTIALITY TRAINING
- ESP: 101 CONSTITUENT RECORDS
- ADVANCEMENT: SERVICENOW
- INTRODUCTION TO ORACLE PROCUREMENT & PAYABLES
- UNIVERSITY PROCUREMENT CARD PROGRAM
- UNIVERSITY TRAVEL AND ENTERTAINMENT CARD
- CASH HANDLING
- PCI DSS SECURITY AWARENESS

ADDITIONAL LEARNING
- ORACLE: BUYING AND PAYING FOR GOODS AND SERVICES
- ORACLE: BUYING AND PAYING FOR PO REQUISITIONERS
- UC SAN DIEGO TRAVEL: BEFORE YOU GO

ESSENTIAL LEARNING
- ADVANCEMENT: EMPLOYEE ORIENTATION
- ADVANCEMENT: ATHLETICS COMPLIANCE TRAINING
- HIPAA COMPLIANCE FOR ADVANCEMENT
- ADVANCEMENT: UNDERSTANDING PROSPECT DEVELOPMENT SERVICES FOR FUNDRAISING
- ESP: REPORTS OVERVIEW
- ESP: BASICS OF PROSPECT MANAGEMENT FOR FUNDRAISING

SESSIONS

UC SAN DIEGO NEW HIRE ORIENTATION
- COVID-19 PREVENTION
- UC CYBER SECURITY AWARENESS TRAINING
- INJURY AND ILLNESS PREVENTION

SESSIONS

ESSENTIAL LEARNING
- WORKPLACE DIVERSITY, EQUITY AND INCLUSION IN ACTION
- UC PREVENTING HARASSMENT AND DISCRIMINATION
- GENDER RECOGNITION: A FOCUS ON TRANSGENDER, NONBINARY, AND INTERSEX AWARENESS
- SESSIONS 1-5 IMPLICIT BIAS ONLINE
- COMPLIANCE BRIEFING: UC ETHICAL VALUES AND CONDUCT

SESSIONS
ROLE BASED COMPETENCIES
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UC SAN DIEGO COMPETENCIES
Understanding the structures, compliance and organizational supports at UC San Diego.

EQUITY, DIVERSITY AND INCLUSION COMPETENCIES
Build your skills and understanding of equity, diversity and inclusion related to your role, the culture of Advancement and the university principles of community. Complete your required training and THEN discuss the additional learning with your supervisor.

ESSENTIAL LEARNING
- ADVANCEMENT: CONFIDENTIALITY TRAINING
- ESP: 101 CONSTITUENT RECORDS
- ADVANCEMENT: SERVICENOW
- ADVANCEMENT: UNDERSTANDING PROSPECT DEVELOPMENT SERVICES FOR FUNDRAISING
- ESP: BASICS OF PROSPECT MANAGEMENT FOR FUNDRAISING
- ESP REPORTS OVERVIEW

ADDITIONAL LEARNING
- ESP: EVENTS CREATION and UPDATES (specific ESP access required)

ESSENTIAL LEARNING
- ADVANCEMENT: EMPLOYEE ORIENTATION
- ADVANCEMENT: ATHLETICS COMPLIANCE TRAINING
- HIPAA COMPLIANCE FOR ADVANCEMENT

ADDITIONAL LEARNING
- UC SAN DIEGO NEW HIRE ORIENTATION
- COVID-19 PREVENTION
- UC CYBER SECURITY AWARENESS TRAINING
- INJURY AND ILLNESS PREVENTION

ESSENTIAL LEARNING
- WORKPLACE DIVERSITY, EQUITY AND INCLUSION IN ACTION
- GENDER RECOGNITION: A FOCUS ON TRANSGENDER, NONBINARY, AND INTERSEX AWARENESS
- SESSIONS 1-5 IMPLICIT BIAS ONLINE
- UC PREVENTING HARASSMENT AND DISCRIMINATION
- COMPLIANCE BRIEFING: UC ETHICAL VALUES AND CONDUCT

ADDITIONAL LEARNING
- UNDERSTANDING BIAS IN DATA BOOTCAMP SESSION 1
- UNDERSTANDING BIAS IN DATA BOOTCAMP SESSION 2

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Understanding the structures, compliance and organizational supports at UC San Diego.

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- ADVANCEMENT: SERVICENOW

ESSENTIAL LEARNING
- ADVANCEMENT: EMPLOYEE ORIENTATION
- ADVANCEMENT: ATHLETICS COMPLIANCE TRAINING
- HIPAA COMPLIANCE FOR ADVANCEMENT
- ADVANCEMENT: UNDERSTANDING PROSPECT DEVELOPMENT SERVICES FOR FUNDRAISING
- ESP: REPORTS OVERVIEW
- ESP: BASICS OF PROSPECT MANAGEMENT FOR FUNDRAISING

ESSENTIAL LEARNING
- UC SAN DIEGO NEW HIRE ORIENTATION
- COVID-19 PREVENTION
- UC CYBER SECURITY AWARENESS TRAINING
- INJURY AND ILLNESS PREVENTION

ESSENTIAL LEARNING
- WORKPLACE DIVERSITY, EQUITY AND INCLUSION IN ACTION
- UC PREVENTING HARASSMENT AND DISCRIMINATION
- GENDER RECOGNITION: A FOCUS ON TRANSGENDER, NONBINARY, AND INTERSEX AWARENESS
- SESSIONS 1-5 IMPLICIT BIAS ONLINE
- COMPLIANCE BRIEFING: UC ETHICAL VALUES AND CONDUCT

TO ACCESS TRAINING SESSIONS: LOG INTO UC LEARNING WITH YOUR AD CREDENTIALS AND SEARCH FOR THE TITLES BELOW
Discover the supports, context and culture the Advancement organization offers. Complete your required training and THEN discuss the additional learning with your supervisor.

Understanding the structures, compliance and organizational supports at UC San Diego.

Build your skills and understanding of equity, diversity and inclusion related to your role, the culture of Advancement and the university principles of community.

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TO ACCESS TRAINING SESSIONS:
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SUPERVISOR: STEWARDSHIP SUPPORTS

ROLE BASED COMPETENCIES
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UC SAN DIEGO COMPETENCIES
Understanding the structures, compliance and organizational supports at UC San Diego.

EQUITY, DIVERSITY AND INCLUSION COMPETENCIES
Build your skills and understanding of equity, diversity and inclusion related to your role, the culture of Advancement and the university principles of community. Complete your required training and THEN discuss the additional learning with your supervisor.

ESSENTIAL LEARNING
- SUPERVISING AT UC SAN DIEGO
- UNIVERSITY PROCUREMENT CARD PROGRAM
- UNIVERSITY TRAVEL AND ENTERTAINMENT CARD PROGRAM

ADDITIONAL LEARNING
- UC SAN DIEGO TRAVEL: BEFORE YOU GO
- SUPERVISORY LABORATORY

ESSENTIAL LEARNING
- ADVANCEMENT: EMPLOYEE ORIENTATION
- ADVANCEMENT: DATA CONFIDENTIALITY TRAINING
- ADVANCEMENT: UNDERSTANDING PROSPECT DEVELOPMENT SERVICES FOR FUNDRAISING
- ESP: 101 Constituent Records
- ADVANCEMENT: Servicenow
- ESP: Basics of Prospect Management for Fundraising
- ESP: Reports Overview
- ADVANCEMENT: Athletics Compliance Training
- HIPAA COMPLIANCE FOR ADVANCEMENT

ESSENTIAL LEARNING
- UC SAN DIEGO NEW HIRE ORIENTATION
- COVID-19 PREVENTION
- UC CYBER SECURITY AWARENESS TRAINING
- INJURY AND ILLNESS PREVENTION

ESSENTIAL LEARNING
- WORKPLACE DIVERSITY, EQUITY AND INCLUSION IN ACTION
- GENDER RECOGNITION: A FOCUS ON TRANSGENDER, NONBINARY, AND INTERSEX AWARENESS
- SESSIONS 1-5 IMPLICIT BIAS ONLINE
- UC PREVENTING HARASSMENT AND DISCRIMINATION
- COMPLIANCE BRIEFING: UC ETHICAL VALUES AND CONDUCT

ADDITIONAL LEARNING
- BUILDING INCLUSIVE TEAMS
UC SAN DIEGO ADVANCEMENT
UNIVERSITY DEVELOPMENT
ONBOARDING TRAINING

TO ACCESS TRAINING SESSIONS: LOG INTO UC LEARNING WITH YOUR AD CREDENTIALS AND SEARCH FOR THE TITLES BELOW

FUNDRAISER

ROLE BASED COMPETENCIES
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ADVANCEMENT COMPETENCIES
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Understanding the structures, compliance and organizational supports at UC San Diego.

EQUITY, DIVERSITY AND INCLUSION COMPETENCIES
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ESSENTIAL LEARNING
- ADVANCEMENT: CONFIDENTIALITY TRAINING
- ESP: 101 CONSTITUENT RECORDS
- ADVANCEMENT: SERVICENOW
- ADVANCEMENT: UNDERSTANDING PROSPECT DEVELOPMENT SERVICES FOR FUNDRAISING
- ESP: BASICS OF PROSPECT MANAGEMENT FOR FUNDRAISING
- ESP: REPORTS OVERVIEW
- UNIVERSITY TRAVEL AND ENTERTAINMENT CARD

ADDITIONAL LEARNING
- UC SAN DIEGO TRAVEL: BEFORE YOU GO
- ESP: EVENTS CREATION and UPDATES (specific ESP access required)

ESSENTIAL LEARNING
- UC SAN DIEGO NEW HIRE ORIENTATION
- COVID-19 PREVENTION
- UC CYBER SECURITY AWARENESS TRAINING
- INJURY AND ILLNESS PREVENTION
- ERGONOMIC OFFICE SELF-ASSESSMENT

ESSENTIAL LEARNING
- WORKPLACE DIVERSITY, EQUITY AND INCLUSION IN ACTION
- SESSIONS 1-5 IMPLICIT BIAS ONLINE
- GENDER RECOGNITION: A FOCUS ON TRANSGENDER, NONBINARY, AND INTERSEX AWARENESS
- COMPLIANCE BRIEFING: UC ETHICAL VALUES AND CONDUCT
- UC PREVENTING HARASSMENT AND DISCRIMINATION

ADDITIONAL LEARNING
- BRIDGING DIFFERENCES IN CROSS-CULTURAL COMMUNICATION